

# Baltimore City Historic Preservation Fund

## 2020 Guidelines and Procedures

The **Baltimore City Historic Preservation Fund** provides direct assistance for capital and non-capital activities that advance efforts to preserve historically significant properties in the City of Baltimore.

### **Projects Eligible for Funding:**

- Capital and non-capital activities located in the City of Baltimore,
- Rehabilitation of the historic fabric of properties that significantly contribute to the history of Baltimore and its neighborhoods,
- Preparation of National Register nominations of historic districts,
- Rehabilitation of the historic fabric of individual historically significant sites that support active neighborhood revitalization strategies,
- Public archaeology or public history programs that strengthen neighborhood cohesion, or
- Educational, research, promotion, and planning efforts related to historic resource preservation that enhances ongoing neighborhood revitalization efforts.

### **Eligible Applicants**

Tax-exempt organizations performing work in the City of Baltimore. Projects must take place in the City of Baltimore.

### **Funding Available**

- \$50,000 per round
- Grant requests ranging between \$1,000-\$10,000 are recommended
- Grant awards are made at the discretion of the Committee and the Committee may consider awards above the recommended amount on a case-by-case basis
- A 10% match or above is preferred but not required

### **Criteria for Grant Awards:**

The following criteria will be used by the selection committee to evaluate and select projects for funding that meet the purposes and priorities of the fund:

- Historical or cultural significance of the resource(s) and overall importance to neighborhood identity,
- Impact of project on neighborhood revitalization efforts, including the project's potential to have a transformative effect,
- Urgency of the need for financial assistance,
- Capacity and readiness of the applicant to initiate and complete the project,
- Financial leverage including the use of tax credits, cash, and in kind matching funds to support the project,

- Value of the project to the preservation or enhancement of the resource and the significance of the resource to community identity,
- The extent the project can raise awareness of preservation or serve as a model for future preservation efforts.
- Demonstrated community support for the project,
- Capability of the project to improve the appreciation and preservation of historical and cultural resources in Baltimore’s underserved communities.

**Application Procedure:**

To apply, complete the [online application](#), including the required supplementary materials by **October 16, 2020**. The selection committee may review and request more information.

**Required Supplementary Materials:**

- At least two digital photographs,
- Applicant organization’s most recent financial statement or audit,
- IRS determination letter of tax-exempt status
- At least one letter of support from a neighborhood association, community organization, or elected official,
- Any plans, estimates, or proposals from contractors or consultants,
- Project budget.

**Grant Terms:**

- Projects must comply with all state and local planning requirements
- All capital projects must comply with [Baltimore City Historic Preservation Design Guidelines](#),
- Recipients will receive an initial disbursement of 25% of the total grant award. Additional funds will be disbursed on a reimbursable basis.
- Demonstrated progress must be made on the project within 12 months and be completed within 3 years.
- Award recipients must submit a brief summary of their project and at least two photographs of completed capital projects.
- Submitted images may be used by Selection Committee organizations for use in online and printed outreach for the Baltimore City Historic Preservation Fund.

**The Baltimore City Historic Preservation Fund is a partnership between the Baltimore Commission for Historical and Architectural Preservation, Baltimore Heritage, the Maryland Historical Trust, and Preservation Maryland. Funding is provided by the Baltimore community Foundation and is administered by Preservation Maryland.**